

June 27, 2016

IT User Experience Governance Group Meeting

In attendance: Julia Kraveca (Chair); Sarah Bernardi; James Duncan, Trevor Hanekamp, Howard Simkins, Martin de Bernardo; Paul Khangura; Ausim Mobeen; Brian Smith; via conference: Wes Tanney; Don McCulloch; Marcie Matsubuchi (minutes)

Regrets: Jordan Carlson; Michael Evans; Ian Fisher; James Humphreys; John Laugesen; Brian MacFarlane; Derrick Millard; Usama Pervaiz; Rod Stewart; Brando To; Joseph Varrasso; Claire Wollen

Action Items Review

Begin acting on methodology of working sub-group led by Vito: work has begun; Rod taking lead on developing questionnaire; timeline provided by Bruce Smith and Michael Burjaw is August 22; will provide update at September 19 meeting;

End User computing requirements – interim solution (Paul Khangura)

There will be instances of one-off purchases to cover new hires, etc.; suggested that if we need to buy a desktop, will use current configuration; proposing we continue to buy Dell until permanent solution is in place; will make sure that only minimum purchases be made regarding standard PC or laptop (does not include Apple or HP);

James Duncan prefers to keep Lenovo T460S as the standard;

Dell 7040 (to replace 9020) and T460S (to replace T440/450) are likely to be the standard models in the fall; testing on these models has been done;

Decision on models can be shared through the UX360 website; standards are currently published on IT website; also possibly through the Insider after consulting with Michael Burjaw and Bruce Smith; TABM will also be getting back to people who have been waiting for equipment and will communicate decision;

Vote to change published standards to Dell 7040 from 9020 and Dell T460S from T440/450: vote is unanimous

Academic software for the fall term (James Duncan)

Looking at individual software; do they need to be refreshed; asking to go back to faculties to find out what their requests are; they need time to get ready for September; please send in the [request form](#);

Changes from Adobe are substantial; suggests every Mac be updated; Wes has submitted AutoCAD request; also looking at what needs to be refreshed; Wes looking to update AutoCAD in the 2017 image;

Sketch-up is one-off, not on image list; IT does not hold license; Wes considering pro version of Sketch-up;

Julia will reach out to deans to see whether or not the schools are aligned in what versions of software they use; specialized labs use more than one version;

Images are large so aim is to reduce the image; some apps within Adobe and Office are not necessary for the entire community;

Brian Smith would like a multi-browser strategy be considered; committee will look at this in September;

Martin proposes their image be implemented in the Learning Commons; Julia will take that offline with Martin, as all faculties use the Learning Commons;