

## IT User Experience Governance Committee

### Meeting Agenda

<b>Date:</b>	Monday, May 15th, 2017	
<b>Time:</b>	3:00 – 4:00	
<b>Place:</b>	Webex:	Meeting room: HMC A402f

**PURPOSE**

Members of the IT User Experience Governance Committee commit their time to:

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| <ul style="list-style-type: none"> <li><input type="checkbox"/> Researching solutions</li> <li><input type="checkbox"/> Recommending options</li> <li><input type="checkbox"/> Promoting available technology and its functionality</li> <li><input type="checkbox"/> Developing technology roadmap</li> <li><input type="checkbox"/> Establishing outreach programs and events</li> <li><input type="checkbox"/> Developing and promoting standards</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Collaborating with vendors to achieve greatest value for public money</li> <li><input type="checkbox"/> Prioritizing constraints against available budget and the urgency</li> <li><input type="checkbox"/> Highlighting ideas for continual service improvements</li> <li><input type="checkbox"/> Recommending options for new services</li> </ul> |
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**AGENDA**

1. Review action items – 5 min
2. Update: Classroom Survey (Rod Stewart) – 15 min
3. Antivirus software expiry and next steps (Desmond Irvine) – 10 min

**REVIEW ACTION ITEMS**

No	Item	Responsible person	Due Date
1	Classroom KPIs	Howard Simkins/Rod Stewart	Summer 2017
2	Message to remove USB devices	James Duncan/Ian Colquhoun/Julia Kraveca	Summer 2017

**PARKING LOT**

Items that were not on the agenda and should be discussed in the future meetings:

**Next Meeting:** June 12, 2017, 3-4 pm

**Location:** Trafalgar President’s Boardroom