

## IT User Experience Governance Committee

### Meeting Agenda

<b>Date:</b>	Monday, May 15th, 2017	
<b>Time:</b>	3:00 – 4:00	
<b>Place:</b>	Webex:	Meeting room: HMC A402f

**PURPOSE**

Members of the IT User Experience Governance Committee commit their time to:

- Researching solutions
- Collaborating with vendors to achieve greatest value for public money
- Recommending options
- Prioritizing constraints against available budget and the urgency
- Promoting available technology and its functionality
- Highlighting ideas for continual service improvements
- Developing technology roadmap
- Recommending options for new services
- Establishing outreach programs and events

**AGENDA**

1. Review action items – 5 min
2. Update: Classroom Survey (Rod Stewart) – 15 min
3. Antivirus software expiry and next steps (Desmond Irvine) – 10 min

**REVIEW ACTION ITEMS**

No	Item	Responsible person	Due Date
1	Classroom KPIs	Howard Simkins/Rod Stewart	Summer 2017
2	Message to remove USB devices	James Duncan/Ian Colquhoun/Julia Kraveca	Summer 2017

**PARKING LOT**

Items that were not on the agenda and should be discussed in the future meetings:

**Next Meeting:** June 12, 2017, 3-4 pm

**Location:** Trafalgar President’s Boardroom